

Society of Our Lady of Grace Convent
Pushpanjali College of Education, Vasai
 IQAC Plan of Action for 2021-22

Areas for action	Planned activities / programmes /courses	Proposed Time	Action taken
1. Curricular Aspects			
➤ Planning of curriculum	✓ Orientation to students ✓ Curriculum planning meetings with faculty	S.Y.B.Ed Oct 2021-Feb 2022 (Semester Three) Semester Four (Feb 2022-May 2022). Orientation for FYBEd will be As per admission schedule	Dates of orientations Sem 3: 11/10/2021 Sem4: 21/2/2022 Sem1: 21/2/2022 Sem2: 4/7/2022
	✓ Revisiting the PLOs and CLOs	Oct –Dec 2021	PLOs and CLOs were revisited
	✓ Annual plans for all courses and departments	Oct-Nov 2021	Submitted for approval
	✓ Feedback to be taken at the end of the year	Semester wise feedback to be taken	Student satisfaction survey taken
➤ Skill development programmes to support curriculum	Workshops in teaching skills and planning effective classroom teaching- learning for F.Y.B.Ed	July 2022	Conducted as planned
	Workshop in Unit Planning and unit testing for S.Y.B.Ed	Nov 2021	Conducted from 17-20 Nov 2021
	Communication skills workshop for F.Y.BEd	July-Aug 2022	Workshop held on 23 July 2022
➤ Awareness programmes to ensure cross disciplinary connections	Group discussion on gender laws (for F.Y.B.Ed)	March 2022	Session by Asst Police Inspector Ms Tejashri Shinde held on 26 April 2022

	Environmental consciousness through assemblies, celebration of special days, activities in collaboration with NGOs	Throughout the year.	Done
	Interaction with expert on Inclusive Education	Aug 2022	Expert lecture held on 27/8/2022
2. Teaching Learning and Evaluation			
➤ Use of tech based approach to augment face to face learning	Augmenting the existing digital resources created by the college by creating OERs, updating blogs	Throughout the year	Blogs, e resources duly updated E books added to the library blog
➤ Incorporation of innovative techniques in classroom teaching	Use of constructivist methods in transaction of curriculum	Throughout the year	done
	Student led seminars for different courses to be held as per suitability of the topics	Throughout the year	Students participated in seminars in different courses
➤ Emphasis on Models of Teaching	Workshops on Models of Teaching and innovative teaching methods as suited to different pedagogies (for S.Y.B.Ed)	Oct 2021	Done in pedagogy groups
➤ Orientation of students to different boards	Expert lecture on IB Board schools	Sept-Oct 2022	Panel discussion with teachers teaching in different boards held on 1 Oct 2022
➤ Interaction with experts from field of education	Lectures on relevant topics to be organized	Throughout the year depending on schedule of activities	interactions with 14 experts were organized on different topics
➤ Workshops on contemporary evaluation and reporting techniques	Workshop on different modes of evaluation	Dec 2021	Done as part of Assessment for Learning course
	Inputs on maintaining E portfolio (for F.Y.B.Ed)	July 2022	Done on 8 July 2022. Students prepared E portfolios in form of blogs
➤ Field visits	Subject oriented field visits	Oct 2022	Field visits to four places organized as per students' pedagogy subjects

➤ Examination related activities	Conducting internal evaluation, declaring results, offering remedial action in collaboration with Internal Examination dept and Internship dept	Throughout the year	Completed successfully
➤ Internship activities	Organizing internship, co-ordinating with Principals and mentor teachers from schools. Ensuring quality rich internship experience.	Sem Two(July-Aug 2022) Sem Three (Oct 2021-Jan 2022) Sem Four (Feb-March 2022)	Completed successfully in collaboration with internship schools.
3. Research and Outreach			
➤ Research methodology workshop for students	Orientation to action research. Detailed sessions on various aspects of research. Students will carry out Action research (S.Y.B.Ed)	From Feb to April 2022	All students completed action research.
➤ Research by faculty	Encourage faculty to take up research	Throughout the year	Research based papers published by faculty
➤ Encouraging innovation	Encouraging faculty and students to carry out innovative practices	Throughout the year	Innovative practice on Blended Learning in Science Education won the first place in a competition organised by Homi Bhabha Centre for Science Education. Faculty member Dr Agnes DCosta won the first place for her innovative idea Connect, Collaborate and Create.
➤ Dissemination of innovative practices among faculty of various institutions	Conducting workshops for faculty of colleges and schools when invited as resource persons	Throughout the year	Faculty offered expertise as resource person when invited by educational institutions and by UGC HRDC Mumbai
➤ Certificate Course in strategies for	Value added courses for students	Course on E Content Development	All students completed the

Online Learning		April 2022 Course on Apps in Education July 2022	courses and got their certificates
➤ Collaborating with NGOs for the benefit of community	Participation in programmes for clean environment. Visits to homes for the aged and orphanages, participating in drives initiated by NGOs such as beach cleaning and mangrove conservation	Throughout the year	Done successfully by collaborating with NGO Dhyaas , Leo Club and Save the Earth Foundation Visits to community centres organised.
4. Infrastructure and Learning Resources			
➤ Quality enhancement of physical resources	Maintenance and repair work of premises and equipment	as and when required	Done as planned
➤ Increasing existing e-learning resources	Generating e resources as per the felt need and disseminating the same among stakeholders	Throughout the year	
➤ Ensuring adequate utility of existing resources	Monitoring use of library, e resources through proper documentation of use of resources	Throughout the year	
5. Student support and progression			
➤ Certificate Course in Barefoot Counselling	30 hr course for F.Y.B.Ed students	Sept-Oct 2022	Course successfully completed by 50 F.Y.B.Ed students under the guidance of Dr Mabel Pimenta and Ms Angelina Nunes
➤ Encouraging participation in Self-study courses	Self-study courses	Participation in self-study courses by different organisations	Students and faculty participated in courses by SNTD University and by CIET, NCERT
➤ Awareness regarding health and nutrition	Yoga awareness	July 2022	Workshop conducted by Ms Riya DCunha
➤ Preparation for Teacher Eligibility Test	Expert guidance lecture Regular mentoring for TET	Oct - Nov 2022	Conducted through Regular mentoring done online. Three students passed CTET

➤ Strengthening the existing mentoring programme	Regular mentor mentee meetings	Throughout the year	Done regularly
➤ Building leadership skills in students through various activities	Organizing various programmes through Student council with focus on planning, problems solving, decision making and other vital life skills	Throughout the year	Done
	Depute students to participate in intercollegiate activities	Throughout the year	Students participated in many intercollegiate programmes and won 8 prizes in all.
➤ Support for placement	CV writing and creating LinkedIn profile	Jan –Feb 2022	done
	Inviting schools for placement interviews in coordination with Placement Cell	Jan 2022	On campus placement could not be done due to lockdown. Students were guided to off campus placements
6. Governance, Leadership and Management			
➤ Faculty/ Staff Development Programmes	Deputing faculty for Faculty Development Programmes	Throughout the year as and when such programmes are announced	Faculty Enrichment Session on Emerging Trends in Education Faculty Enrichment Session on UGC guidelines for multidisciplinary institutions
	Organizing development programmes in college		
	NAAC sponsored seminar	Sept 2022	Webinar successfully held on 15 Sept 2022
➤ Strengthening of IQAC	SWOC analysis Uploading AQAR	done	Done during IQAC meetings AQAR uploaded in June 2022.
➤ Co ordination with CDC	IQAC and CDC to work collaboratively towards Quality enhancement measures. CDC to	Throughout the year	CDC approved IQAC suggestions

	approve of IQAC plans		
➤ Alumni initiatives	Collaborate with alumni to conduct programmes for student enrichment	At least three to five programmes spread throughout the year	Alumni have conducted over ten programmes for students on various topics. They have conducted demonstration lessons for students.
➤ Quality Check	Need based analysis of newly admitted students	Jan –Feb 2022	Analysis done and results used to plan programmes for the newly admitted batch
	Collect feedback from all stakeholders Analyse feedback and integrate insights into plan for the next year	After every semester	Done
7. Innovation and Best Practices			
➤ Identification of best practices	Initiate good practices in curricular planning, curriculum transaction, research, outreach, student progression and refine the same. Collate data on implementation Institutionalize good practices	At least two good practices to be identified and refined	Best practices discussed in the IQAC. NEP related and environment related Best Practices were documented