

Society of Our Lady of Grace Convent

Pushpanjali College of Education, Vasai

IQAC Plan of Action for 2022-23

Areas for action	Planned activities / programmes /courses	Proposed Time	Action taken
1. Curricular Aspects			
➤ Planning of curriculum	✓ Orientation to students ✓ Curriculum planning meetings with faculty	Planning of Semester Three (October 2022) Semester One (Dec 2022) Semester Four (March 2023) Semester Two (April 2023)	Dates of orientations Sem 3: 11/11/22 Sem4: 11/3/23 Sem1: 2/1/2023 Sem2: 15/4/23
	✓ Annual plans for all courses and departments	At the beginning of the academic year (Nov 2022)	Submitted for approval
	✓ Feedback on curriculum transaction	At the end of each semester	Feedback taken and analysed
➤ Skill development programmes to support curriculum	Workshops in teaching skills and planning effective classroom teaching- learning for F.Y.B.Ed	June 2023	Conducted as planned
	Workshop in evaluation and assessment for S.Y.B.Ed	October-Nov 2022	Unit test workshop and workshop on assessment tools conducted
	Value added Certificate Course in Communication skills	March 2023	Course conducted March-May 2023
	Value Added Certificate Course in Mental Health of Secondary school students	June to Aug 2023	Course conducted successfully
➤	facilitating self-study	throughout the	students

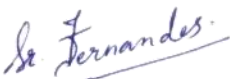
	programmes	year	completed course on Mindfulness in collaboration with IBM
➤ Awareness programmes to ensure cross disciplinary connections	Sessions for Inclusive Education	Between March to May 2023	Three sessions with experts held
	Gender Laws	Feb 2023	Gender laws discussion as part of IC1 Course
	Student led seminars in Environmental Education	March-April 2023	Workshops and seminars conducted by students
2. Teaching Learning and Evaluation			
➤ Use of tech based approach to augment face to face learning	Augmenting the existing digital resources created by the college by creating OERs, updating blogs	Throughout the year	Blogs, e resources duly updated E books added to the library blog
➤ Incorporation of innovative techniques in classroom teaching	Use of constructivist methods in transaction of curriculum	Throughout the year	done
	Student led seminars for different courses to be held as per suitability of the topics	Throughout the year	Students participated in seminars in different courses
➤ Emphasis on Models of Teaching	Workshops on Models of Teaching and innovative teaching methods as suited to different pedagogies (for S.Y.B.Ed)	Nov 2023	Done in pedagogy groups in October 2023
➤ Orientation of students to different boards	Panel discussion on different boards of education	June 2023	done on 4 and 5 July 2023
➤ Interaction with experts from field of education	Lectures on relevant topics to be organized	Throughout the year depending on schedule of activities	interactions with experts were organized on different topics

➤ Workshops on contemporary evaluation and reporting techniques	Workshop on different modes of evaluation	Semester Two of F.Y. B.Ed	Done as part of pedagogy courses
	Inputs on maintaining E portfolio (for S.Y.B.Ed)	Nov 2022	Workshop on Google sites conducted
➤ Examination related activities	Conducting internal evaluation, declaring results, offering remedial action in collaboration with Internal Examination dept and Internship dept	Throughout the year	Completed successfully
➤ Internship activities	Organizing internship, co ordinating with Principals and mentor teachers from schools. Ensuring quality rich internship experience.	Sem Three (Nov 2022 to Jan 2023) Sem Four (March 2023) Sem Two (July 2023)	Completed successfully in collaboration with internship schools.
3. Research and Outreach			
➤ Research methodology workshop for students	Orientation to action research. Detailed sessions on various aspects of research. Students will carry out Action research (S.Y.B.Ed)	From Nov to May 2023	All students completed action research on different aspects of NEP 2020 Expert lecture on online resources for research organised
➤ Research by faculty	Encourage faculty to take up research and apply for sponsored research	Throughout the year	Seven papers presented and published by faculty
➤ Dissemination of innovative practices among faculty of various institutions	Conducting workshops for faculty of colleges and schools when invited as resource persons	Throughout the year	faculty was invited as resource person for nine sessions
➤ Certificate Course in strategies for Online Learning	Value added courses for students	Course on E Content Development Jan 2023 Course on Apps in Education Feb-March 2023	All students completed the courses and got their certificates
➤ Collaborating with NGOs for the	Participation in programmes for clean environment. Visits to homes for the aged and	Throughout the year	Done in Collaboration with NGOs in the form

benefit of community	orphanages, participating in drives initiated by NGOs Conducting remedial teaching Conducting life skill education sessions for tribal youth		of cleanliness drives and volunteering
➤ Activities as part of MoU	signing MoUs and conducting activities	throughout the year	6 active MoUs. Work such as volunteering, beach cleanliness, education related endeavours successfully completed.
4. Infrastructure and Learning Resources			
➤ Quality enhancement of physical resources	Maintenance and repair work of premises and equipment	as and when required	Overhead water tank replaced. Renovation of washrooms completed.
➤ Increasing existing e-learning resources	Generating e resources as per the felt need and disseminating the same among stakeholders	Throughout the year	New AC unit installed. Resources added to library.
➤ Ensuring adequate utility of existing resources	Monitoring use of library, e resources through proper documentation of use of resources	Throughout the year	
5. Student support and progression			
➤ Encouraging participation in online training programmes	orienting students towards training programmes conducted by national level bodies	Throughout the year	students attended training sessions conducted by CIET, NCERT and SNET Dept of Educational Technology
➤ Awareness regarding holistic health and nutrition	Yoga awareness	Feb 2023 23 June 2023	Sessions conducted by Ms Aishwarya Jadhav Yoga training by Sahayog Foundation
	Assemblies on life skills	Throughout the year	Done by students
➤ Preparation for Teacher Eligibility Test	Expert guidance lecture Regular mentoring for TET	Nov2022-Jan 2023	Conducted by Dr Agnes DCosta Regular mentoring done online 10 students passed CTET

➤ Strengthening the existing mentoring programme	Regular mentor mentee meetings	Throughout the year	Done regularly
➤ Building leadership skills in students through various activities	Organizing various programmes through Student council with focus on planning, problems solving, decision making and other vital life skills	Throughout the year	Done successfully
	Depute students to participate in intercollegiate activities	Throughout the year	Students participated in intercollegiate programmes and won prizes.
➤ Support for placement	Inviting schools for placement interviews in coordination with Placement Cell	Dec 2022 to March 2023	schools visited for campus placement. Students guided for off campus interviews. Almost all students have secured placement
6. Governance, Leadership and Management			
➤ Faculty/ Staff Development Programmes	Deputing faculty for Faculty Development Programmes	Throughout the year as and when such programmes are announced	Faculty has participated in FDPs organized by external agencies. At college level round table discussions were held on UGC related initiatives
	Organizing development programmes in college		
➤ Strengthening of IQAC	Organizing faculty discussions for enhancing IQAC performance	throughout the year	Done during IQAC meetings
	Uploading AQAR	March- May 2023	AQAR for 2021-22 successfully submitted
➤ Coordination with CDC	IQAC and CDC to work collaboratively towards Quality enhancement measures. CDC to approve of IQAC plans	Throughout the year	CDC support to quality initiatives
➤ Alumni initiatives	Collaborate with alumni to conduct programmes for student enrichment	At least three to five programmes spread throughout the year	Alumni meets held on 22 April 2023 and 19 Aug 2023

			Alumni have offered expertise during sessions for students
➤ Quality Check	Prepare IQAC plan for 2022-23	Nov 2022	Done
	Documentation of IQAC activities		Done through IQAC Google site
	Collect feedback from all stakeholders Analyse feedback and integrate insights into plan for the next year	Throughout the year	Done
7. Innovation and Best Practices			
➤ Identificat ion of best practices	Initiate good practices in curricular planning, curriculum transaction, research, outreach, student progression and refine the same. Collate data on implementation Institutionalize good practices	At least two good practices to be identified and refined	Best practices discussed in the IQAC. (i) Jadui Pitara initiative (ii) Get Back on Track Remedial Teaching programme


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